

BARTLETT UNITED METHODIST CHURCH

FALL CRAFTS FAIR 2026

VENDOR APPLICATION

DATES	SHOPPING HOURS	STANDARD BOOTH
Friday & Saturday November 6–7, 2026	9:00 a.m.–5:00 p.m. both days	8' × 10' • two chairs \$70.00

1 Vendor Information

Name _____ Business name (if applicable) _____

Street address _____ City _____

State _____ ZIP _____

Phone _____ Email _____

Returning vendor? ☐ Yes ☐ No

2 Booth Preferences

Rank preferred locations (1 = first choice). Assignments are based on application date and availability.

_____ Gym	_____ Youth Room
_____ Game Room	_____ Racquetball Court
_____ Gym Track	_____ Upstairs Classroom
_____ Upstairs Hallway	_____ Outdoor Booth*
_____ Downstairs Hallway (Saturday only)	_____ No preference

Outdoor booths: Overnight security is not provided. Previous booth locations cannot be guaranteed for returning vendors.

3 Rental Needs & Payment

Rental	Quantity	Rate	Amount
Standard booth (8' × 10')	_____	\$70.00	\$_____
Table	_____	\$7.50	\$_____
Electricity (per 500 watts)	_____	\$5.00	\$_____
TOTAL ENCLOSED			\$_____

Payment method: ☐ Check enclosed ☐ Other: _____

Make checks payable to Bartlett United Methodist Church. Booth and equipment fees are not tax-deductible charitable contributions.

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4 Craft Description

Describe the handcrafted items you plan to sell. Include materials, techniques, and representative products.

Primary product category: ☐ Jewelry ☐ Fiber/Textiles ☐ Wood ☐ Fine Art ☐ Home Décor ☐ Food ☐ Other: _____

5 Vendor Acknowledgments

- ☐ At least 70% of the items I sell will be handcrafted by me, the vendor.
- ☐ I will not sell wholesale or commercially purchased resale merchandise.
- ☐ I will not sell alcohol, tobacco products, drug-related items, political merchandise, or anti-Christian merchandise or messaging.
- ☐ I will keep my booth open until 5:00 p.m. on both Friday and Saturday. I understand that leaving early may affect invitations to future shows.
- ☐ I understand that indoor areas are secured overnight, but outdoor booths do not include overnight security.
- ☐ I understand booth assignments are first-come, first-served and my requested or previous location is not guaranteed.

Required: Please check each acknowledgment before signing.

6 Signature

By signing, I confirm that the information in this application is accurate and that I agree to the vendor requirements and expectations above.

Vendor signature _____

Date

Printed name _____

Business name

Submit Your Application

MAIL OR DELIVER

Bartlett United Methodist Church
Attn: Crafts Fair
5676 Stage Road
Bartlett, TN 38134

IMPORTANT DATES

Online registration opens:
Tuesday, August 4, 2026 at 8:00 a.m.

Paper applications accepted:
Wednesday, August 5, 2026 at 9:00 a.m.

QUESTIONS?

Josh Shaw, Director of Youth & Young Adult Ministries • jshaw@bartlettumc.org • (901) 386-4563

Confirmation and booth assignments will be sent approximately two weeks before the event.